

# OFF HOURS STUDIO RENTAL SPACE

The Dance Complex has three studios of varying sizes which can be rented for rehearsals, private lessons, auditions, photo/video shoots, workshops / master classes, performances, events, and weekly classes (in dance and related movement arts). Our studio is available at different times and days, and the owner (Susan Cloutier) will work with you to accommodate your needs if at all possible. Rental options are available during off-hours mornings and weekends as well as some late evening slots, school vacations and holidays.

## FEES FOR REHEARSALS, PHOTO/VIDEO SHOTS ARE LISTED BELOW.

Please contact us for rental fees for any other function.

**Studio 1 38 x 30 \$25hr**

**Studio 2 43 x 30 \$25hr**

**Studio 3 30 x 30 \$20 hr**

All studios enjoy, central air and heat, stereo systems with iPod connectors, mirrors, barres, sprung floors with marley covering, small refrigerator in lounge area, free wifi. Chairs and Tables are available; please let us know what you will require at the time of booking.

## TO RESERVE SPACE

\*email us at [studiofortheivingarts@yahoo.com](mailto:studiofortheivingarts@yahoo.com). Please indicate: *Date of Rehearsal, amount of time requested, which studio do you wish to book (studio #1,#2,or #3).*

Our email response will indicate if your date/time is available.

Once we receive your signed rental agreement (available on our website) and rental fee, your booking is confirmed.

\*Renter is responsible for obtaining and signing out key for opening. Please be sure to obtain your key in advance.

Opening: Please adjust on the the necessary thermostat that relates only to your rental area:

Heat: use arrow up raise to 68, lower to 62 when leaving

Air conditioner: lower to 68-70 , raise up to 74 when leaving

**Heat/Air Conditioning control #1 located** outside the office door on the wall.

This thermostat controls the temp. in studio #1 and the student lounge area.

**Heat/Air Conditioning control #2 located inside studio #2**

This thermostat controls the temp in studio #2 and studio #3

Closing: Please be sure to vacuum lobby areas if needed and dispose of any trash/waterbottles in receptacles.

After adjusting heat or air condition if applicable, please turn off all lights, and stereos.

Lock front entrance. Return key at your next visit to the studio.

# Studio Rental Policies

Payment Payment is due in full prior to the use of the space.

Supervision The rental period is *UNSUPERVISED* time. *The adult renter is responsible for supervising children in the dance studios during a rental period. Studio use is at your own risk. SLA Dance Complex is not responsible for any accident, injury, illness or loss of property that may occur during the rental period. By booking the rental of dance studio space, you acknowledge and agree to these terms. Renter is responsible for distributing and collecting "PARTICIPATION AUTHORIZATION FOR UNSUPERVISED DANCE STUDIO USE" forms from parent/guardian of any dancers attending the rehearsal .*

Room Use Policies At the time of rental, you must provide a list of the names of all dancers who will be rehearsing and using the space during the time of rental in the notes of your studio rental form. Children who are not participating in the dance rehearsal, including siblings of participants, are not permitted in the studio rooms at any time during the rental period. Any guests must wait in the lobby areas.

## What You May NOT do

Dance studio rehearsal space may not be rented for acro or tumbling purposes.

Dance studios may not be rented for dance parties or parties of any sort. If you are interested in hosting a party at SLA please contact us via email.

Dance instruction is not permitted in the studios during rental. Use is for rehearsal time only. If you wish to reserve time for private dance instruction, please contact us via email.

- NO STREET SHOES ON THE DANCE FLOORS
- Please be sure to stay only in the studio room you have booked. Siblings, parents, guests must wait in the lounge area and should never play in/enter other open studios.
- Please do not touch the mirrors or sit on window sills. Renter will be held accountable for any damages.
- No more than 10 persons in the rehearsal space without previous consent from owner.
- NO PETS ARE ALLOWED INSIDE THE PREMISES.
- Studios are intended to be used for rehearsals only. Other activities beyond rehearsals are not permitted without the consent of the owner.
- NEVER PROP OPEN the studio #1 street floor door.
- If something is wrong (i.e., the heat isn't working or there's a similar problem) please contact our emergency number (Susan Cloutier 207-749-4574 or Michael Cloutier (207)749-4745 immediately.
- If you accidentally break equipment, mirror, put a hole in the wall, or forget to lock up, PLEASE let us know immediately.
- If rehearsals are booked back-to-back, do not enter until your designated slot and always be sure to vacate by its end.
- It is your responsibility to let your participants know WHAT STUDIO you are booked in to avoid disrupting others.
- The person who signed the rental agreement MUST be present at all bookings under their name. No "sharing" of rental agreements or keys unless it is cleared by the owner.
- There is a \$20 fee for unreturned keys.

# Studio Rental Agreement

Studio for the Living Arts Dance Complex (SLADC) and renter \_\_\_\_\_ agree to the following rental arrangements. SLADC will be rented for the following :

DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

STUDIO ROOM: \_\_\_\_\_ (Studio #1, #2, or #3)

TOTAL DUE: \$ \_\_\_\_\_

Date reservation made \_\_/\_\_/\_\_

Payment method: Amount Paid \_\_\_\_\_ Payment method : Check/ Cash/ Credit Card\*

\*If you have an account established with SLADC credit card transactions are available online.

PLEASE LIST NAMES OF DANCERS WHO WILL BE ATTENDING THE UNSUPERVISED REHEARSAL:

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**OTHER SPECIAL AGREEMENTS:** Please note these additional conditions to your rental contract:

In the event that the renter cancels his/her rental time for a specific date, SLADC needs to be notified no later than 24 hours before the scheduled rental. A liability waiver form must be signed by individuals attending the rehearsal. Please see waiver "**PARTICIPATION AUTHORIZATION FOR UNSUPERVISED DANCE STUDIO USE**". It is the responsibility of the renter to distribute and provide signed waiver forms to all dancers attending the rehearsal or renter assumes liability for injury of any persons they invite to the space, including but not limited to: injury to dancers that may occur during the above renter's rehearsal, injury to guests waiting in the lounge areas at the studio.

I am claiming responsibility for the payment of rent to SLADC for the use of studio rehearsal rental space. I hereby release SLADC from any and all claims or liability due to personal injury or loss of property which I, my child(ren) and any other students or guests attending may sustain as a result of participating in any activity at SLADC. I am also responsible for any damages to the facility that may occur during my rental session. I agree to the terms above.

Renter Signature: \_\_\_\_\_ Date \_\_\_\_\_

Renter Phone Number : Cell: \_\_\_\_\_ Home \_\_\_\_\_

**PARTICIPATION AUTHORIZATION  
FOR UNSUPERVISED DANCE STUDIO USE**

As the parent or legal guardian of the child(ren) listed below, I hereby give consent for my child(ren) to utilize the dance studio space which I, or another adult known to me, has rented. I understand that neither a Studio for the Living Arts Dance Complex Inc. (SLADC) dance instructor or any other employee of SLADC will be supervising the children during the use of the rented studio space. I understand my child(ren)'s experience and capabilities and believe he and/or she to be qualified to participate in the unsupervised use of this space.

I understand and acknowledge that participation could result in injury to my child(ren). I fully accept and assume all risk and responsibility as a result of my child(ren)s participation. I hereby release, waive, discharge and covenant not to sue SLADC its owners, officers, instructors, employees, contractors and agents ("Releasees") from any and all liability, claims, demands or causes of actions whatsoever for personal injury, harm, loss, damage and/or damage to personal property that may occur while participating in the use of the rented Studio for the Living Arts Dance Complex and/or while on SLADC property.

I further agree that if, despite this release I, my child(ren) or anyone on behalf of my child(ren) makes a claim against any or all of the Releases, I will indemnify and hold harmless each of the Releasees from any litigation expenses, attorney fees, loss, liability, damage or cost any Releasee may incur as the result of any such claim.

In the event of an accident or emergency, I hereby consent the renter to obtain medical care from any licensed physician, hospital or clinic, including transportation and emergency medical services, for my child(ren). I understand that I am responsible for any damages to the facility that may occur while my child is utilizing the dance studio.

I understand that SLADC has rules and policies set in place to provide a safe and child friendly atmosphere. In utilizing the rented dance studio space, I understand that my child(ren) and I must adhere to and follow any rules and policies as well as terms and conditions set forth by SLADC.

\_\_\_\_\_  
Child's Name(s)

\_\_\_\_\_  
Print Parent/Guardian Name Parent/Guardian Signature

\_\_\_\_\_  
Date